Meeting Minutes - Exeter Green Party Annual General Meeting

Monday 13th December 2021

1. Welcome and Apologies

Apologies - Mark Shorto

Election of chair (motion to elect chair submitted from the floor by Peter Cleasby):

- Ewan Jones nominated for chair by Tom Hewat, seconded by Lynn Wetenhall
- Ewan Jones elected (unanimous)

2. Minutes of previous AGM

Minutes agreed as a correct record of previous AGM (unanimous). Attached as Appendix 1.

3. Financial Report

Report from Lizzie Woodman (Treasurer) accepted (unanimous). Attached as Appendix 2.

4. Political Strategy Update Report

Report from Guy Poultney (South West Field Organiser)** accepted. Attached as Appendix 3.

5. Motions

Motion 1 – Constitutional Amendment – Presented by Guy Poultney (South West Field Organiser) Proposed by Tom Hewat, Seconded by Chris Musgrave. Attached as Appendix 4. The Following amendments were tabled and debated in the sequence below before being voted on, and are attached in full as Appendix 5.

Amendment	Submitted by	Result
Amendment 3	Andrew Bell	Passed
Amendment 12	Andrew Bell	Passed
Amendment 11	Dan Grey	Passed
Amendment 5	Dan Grey	Passed
Amendment 6	Peter Cleasby	Passed
Amendment 7	Emily McIvor	Passed
Amendment 10	Emily McIvor	Passed
Amendment 13	Emily McIvor	Passed

Amendment 4	Gill Baker	Rejected
Amendment 8	Gill Baker	Passed
Amendment 9	Peter Cleasby	Withdrawn by proposer
Amendment 15	Andrew Bell	Passed
Amendment 16	Andrew Bell	Passed
Amendment 1 (Amended)	Dan Grey	Amended by proposer and passed
Amendment 2 (Amended)	Dan Grey	Amended by proposer and passed
Amendment 14	Emily McIvor	Rejected

There was discussion of an illustrative graphic from the presentation and a point of clarification. These can be found at Appendix 7.

Motion 1 was then passed as amended (attached as Appendix 6).

6. Elections to officer posts

The ERO (Ewan Jones) has confirmed that each ballot was conducted in accordance with Green Party rules, and his acceptance of the poll results. Those results are as follows:

Role	Election Platform (votes cast)	Candidates (votes received)
Party Coordinator	Zoom (24)	Chris Musgrave (21) ELECTED
		RON (3)
Elections Coordinator	Zoom (24)	Tom Hewat (17) ELECTED
		RON (7)
Volunteer Coordinator*	Opavote (31)	Lynn Wetenhall (22) ELECTED
		Dan Grey (7)
		RON (2)

^{*}As the only election with more than 2 candidates (including RON), this vote tally reflect the number of 'first round' votes each candidate received. As one candidate (Lynn Wetenhall) met the winning threshold in the first round, no subsequent rounds were held and no transfers took place.

^{**}This was submitted by SW Field Organiser Guy Poultney following the resignation of the Elections Coordinator and Coordinator earlier in the year.

EXETER GREEN PARTY

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 9 SEPTEMBER 2020 AT 7.00 PM

(Due to the COVID-19 pandemic the meeting was conducted via Zoom)

<u>Present:</u> Chris Musgrave* (Chair), Lizzie Woodman** (Treasurer), Andrew Bell**, Sue Bosley, Sarah Collier, Peter Cleasby* (MInutes), Jonathan Dawson*, Chris Dent, Ann Keen**, Pete Kingston, Emily McIvor**, TJ Milburn**, Councillor Diana Moore, Hilary Noakes, Claire Phillips, Mel Shaw, Mark Shorto, Amy Sparling. Margaret Turner, Lynn Wetenhall**

(* = Retiring committee member; ** = continuing committee member)

1. Apologies for absence:

Tom Hewat

2. Minutes of the AGM held on 3 July 2019

Approved.

3. Financial report for 2019/20

Lizzie Woodman presented the financial report for the previous year (copy at Appendix 1), which was adopted.

4. Election of officers and committee

Jonathan Dawson announced the results of the members' vote, and the following members were declared as elected to the committee: Andrew Bell, Tom Hewat, Ann Keen, Emily McIvor, TJ Milburn, Lynn Wetenhall, Lizzie Woodman. The new Committee would meet to allocate roles The meeting passed a vote of thanks to the retiring committee members.

5. Committee report for 2019/20

Andrew Bell presented the Committee's report (copy at Appendix 2), which was adopted.

6. Motions from members

None received.

7. Any other business

None

At the closure of the formal meeting, Diana Moore gave a presentation on her work as a city councillor over the past 16 months, followed by questions and discussion.

Approved by the AGM held on

2021.

Appendix 2 – Financial Report

COME			£
Ca	pitations 20	19	£1,133.20
Ba	nk Interest		£10.20
Do	onations	Members Standing Orders and Other Donations	£2,145.16
TOTAL	INCOME	_	£3,288.56
PENDI	TURE		
Pri	inting/Camp	aign	
		Newsletters/Leaflets Jul-Mar	£441.62
		Newsletters/Leaflets Aug- Mar	£441.00
		St Leonards Newsletters/Leaflets March	£97.00
	Total Sper	nd on printed delivered leaflets during Regulated cluding Generic Vote Green Posters)	£3,864.04
	Ward New	sletters St D's, H'tree, Nt/St L's June 2021	£315.00
Pr	int and Posta	age Thank you letters for Volunteers May 2021	£248.04
	Call Hub		
Ro	Room Hire for Vol Action day July 2020		
		to ex-Cttee Member	£15.00
		ual Subscription	£107.88
31	licences for I	Database	£340.20
AG	GC members	nip	£10.00
In	fo Commissio	oner/Data Protection	£35.00
Op	oavote for Ca	ndidate Selection	£77.00
M	arked Regist	ers	£103.00
Vo	ol expenses a	nd postage	£81.50
OTAL	EXPENDITU	IRE	£6,361.80
Expenditure		Note: EGP received £8,000 grant for Target	-£3,073.24
		Campaigns in 2019/20 £3,906 was used for General Election	
JRREN'	T ASSETS		
Ca	sh in bank	At 06/09/21	£4,330.93
Cr	edit Note SD	Leaflet Distribution	£391.50

Exeter Green Party AGM - Update on Political Strategy

Submitted by Guy Poultney (South West Field Organiser)

The creation of a longer-term political strategy has been proposed, following the Exeter Green Party AGM (13/12/21). How and whether this happens will be determined by the decisions made at this AGM.

However, the following workshops have taken place since the local elections in May, facilitated by South West Green Party staff:

29 th October	 Ways of Working Workshop (pt. 2) Candidate recruitment Target seats
16 th September	 Ways of Working Workshop (pt. 1) New data management platform Funding bid
10 th August	Long Campaign Planning Workshop
29 th July	Governance Workshop
24 th May	Election Debrief Workshop2022 planning

Officers, councillors and candidates were invited to attend*. The following decisions were reached:

- 2022 Target Seats: St.David's, Heavitree, Newtown & St.Leonard's**
- Additional 2022 Target Seats (Provisional): Mincinglake & Whipton, Pennsylvania
- EGP ward teams will deliver newsletters quarterly or bi-monthly (depending on the ward) as well as doorknocking regularly in line with GPEW best practice guidance in each target.

Additionally:

- Candidates have now been approved and selected for all 5 wards.
- Exeter Green Party has had its 2022 target seats approved by SWGP, and met or exceeded all regional campaign targets set.

Further details available on request.

*Nominees for 2022 candidate positions were not invited to the workshop where the 2022 candidate selection process was discussed.

**This was ratified by a members' meeting on the 29th July
Appendix 4 – Exeter Green Party Constitutional Amendment Motion AS PROPOSED

Motion to December 2021 AGM

Proposed changes to Exeter Green Party's constitution

This motion proposes that Exeter Green Party adopts a new constitution, as set out below.

Purpose of the constitutional motion

This motion has been drafted following a series of workshops facilitated by the South West Field Organiser. This group has met over several months to consider what had been working well, what has been more challenging, and what the party needs to do next. All Exeter Green Party Officers and Councillors were invited to join these workshops, and volunteers, activists, and candidates have also participated.

Exeter Green Party has developed ambitious plans to win more seats, but this means changing how the local party works to ensure that workloads remain manageable, and governance systems are accountable to the membership.

The changed constitution focuses on:

- a. Creating and maintaining a positive, productive and inclusive environment for the party's operation.
- Devolving decision-making to the most appropriate level, and empowering volunteers to get things done, particularly at ward-campaign level.
- c. Encouraging clear and consistent decision-making pathways to enable us to progress action on our strategic priorities.
- d. Providing a clear way for the local party members to work together, playing to their respective strengths in their roles
- e. Empowering our local party to deliver on our core constitutional mission; to win seats at all levels of government.

Constitutional Motion to AGM

Delete all and replace with:

Exeter Green Party Constitution

1. TITLE AND STATUS

- 1.1 The name of the local party shall be Exeter Green Party, hereafter referred to as "the party".
- 1.2 the party is a constituent part of The Green Party of England & Wales and is subject to its rules and constitution and is part of the South West Region.
- 1.3 The geographical area of the party is the principal local authority's municipal boundaries of the City of Exeter.

2. AIMS

2.1 The object of the party is to promote the aims of The Green Party of England and Wales as stated in its Constitution by contesting and winning elections within its geographical boundaries

3. MEMBERSHIP

- 3.1 The membership consists of all members of the Green Party of England and Wales resident within the geographical area of the party.
- 3.2 Members may not be a member of another political party (other than Green Parties abroad) at the same time. Should a member join another political party then they immediately cease to be a member of the party.

4. EXECUTIVE COMMITTEE

- 4.1 The party shall elect an Executive Committee at the AGM made up of the following roles; a Local Party Coordinator, an Elections Coordinator, and a Volunteer Coordinator.
- 4.2 The Executive Committee shall be collectively responsible for appointing volunteers to the following roles: Treasurer, Agent, Data Manager, Secretary, and Ward Leads (hereafter known as Appointed Officers). If any of these roles is not appointed, a member of the Executive Committee must be appointed to fulfill that role until another volunteer is appointed.
- 4.3 Where there is unanimous consensus amongst the Executive Committee, additional Appointed Officer posts may be created permanently or for a fixed period.
- 4.4 The Executive Committee and Appointed Officers shall constitute the membership of an Elections Working Group.
- 4.5 The members of the Executive Committee shall be responsible for executing the party's agreed strategy, and shall take any decisions necessary (collectively or independently) to achieve this.

4.6 Members of the Executive Committee may delegate tasks to Appointed Officers, volunteers, or volunteer working groups where appropriate. However, Members of the Executive Committee remain responsible for tasks being completed in accordance with the party's strategy.

ELECTIONS TO THE EXECUTIVE COMMITTEE

- 4.7 Elections to the Executive Committee shall take place every year at the AGM using Single Transferable vote and shall include an option for Re-open nominations (RON).
- 4.8 Elections to Executive Committee positions shall be conducted and chaired by a Returning Officer who is member of the Green Party of England and Wales, but not a member of Exeter Green Party, appointed by an outside governance body (such as South West Green Party Regional Committee).
- 4.9 In the event of a vacancy, a member of the Executive Committee may be elected at a members' meeting.

ACCOUNTABILITY OF THE EXECUTIVE COMMITTEE

- 4.10 Members of the Executive Committee may be recalled by a 2/3rds majority vote of a members' meeting, AGM or EGM.
- 4.11 Decisions of the Executive Committee may be called to a Members' Meeting, AGM or EGM for reconsideration by a majority vote of a member's meeting, AGM, EGM or a petition of more than 20 members. Under these circumstances a resolution agreed by a simple majority of the members present, if legally and practically possible, shall be binding upon members of the Executive Committee.

EXECUTIVE COMMITTEE MEETINGS

- 4.12 Executive Committee meetings shall be convened as often as necessary and will only be quorate with the attendance of all members of the Executive Committee.
- 4.13 All decisions of the Executive Committee, including the appointment of Appointed Officers, shall be minuted by the Secretary. These minutes shall be made available to Members' meetings.

5. ELECTIONS WORKING GROUP

- 5.1 The Elections working group shall be convened as often as necessary and shall collaborate where appropriate to progress actions towards the party's elections strategy.
- 5.2 Meetings of the Executive Committee may take place during meetings of the Elections Working Group.

6. ANNUAL GENERAL MEETING (AGM)

- 6.1 Every year an AGM shall be held for the purposes of
 - (a) Presentation of a financial statement for the year
 - (b) Election of the Executive Committee
 - (c) Determining and/or reviewing the party's strategies.

- (d) Any other functions as described in the constitution or required by the constitution or by-laws of the Green Party of England and Wales.
- (e) Any other business tabled by members of the Executive Committee
- 6.2 The quorum of an AGM shall be ten.

7. MEMBERS' MEETINGS AND EGMS

- 7.1 The Executive Committee (and Appointed Officers where appropriate) shall present a report to each Member's Meeting. Members shall be entitled to scrutinize reports of the Executive Committee at Members' Meetings.
- 7.2 Members' Meetings (including an AGM) shall be held at least four times per year.
- 7.3 Members' Meetings can decide, review, scrutinize, and amend the party's strategies (including overall expenditure limits) by simple majority voting. Strategy proposals and amendments may only be tabled by members of the Executive Committee.
- 7.4 All decisions of Members' Meetings shall be minuted by the Secretary.
- 7.5 Members' Meetings and EGMs shall be chaired by a member of the Executive Committee or a volunteer delegated by the Executive Committee.
- 7.6 An EGM (Extraordinary General Meeting) may be called by the Executive Committee, a Members' Meeting or a petition of more than 20 members.
- 7.7 The quorum of a Members' meeting or EGM shall be ten.

8. FINANCE

- 8.1 The Treasurer shall collect or arrange the collection of all money due to the party and shall receive all donations to the party and shall be the custodian thereof.
- 8.2 The Treasurer will arrange payment of any bills incurred by the party, and will notify the Executive Committee and the Members' Meeting if the Party is in danger of becoming overdrawn.
- 8.3 Members of the Executive Committee or Appointed Officers may incur expenditure on behalf of the party provided prior approval is obtained from a meeting of the Executive Committee.

9. DISPUTES

- 9.1 Any disputes as to decisions or strategy shall be resolved by the members of the Executive Committee.
- 9.2 The party will seek to resolve any disputes between members through discussion and conciliation.

10. SELECTION OF ELECTION CANDIDATES

10.1 The selection of elections candidates shall be by a process determined by the Executive Committee in accordance with the requirements of the constitution and by-laws of the Green Party of England and Wales.

11. AMENDING THE CONSTITUTION

11.1 This constitution can be altered by an AGM or EGM of the party.

12. WINDING UP

12.1 The party may cease to exist or join with other local Green Parties, only by agreement of an EGM or AGM. In the event of the party being wound up, the balance of funds shall be transferred to South West Green Party. In the event of the party becoming defunct, national rules apply.

Appendix 5 – Amendments to Motion 1 – Constitutional Amendment

Amendment	Submitted by	Result	
Amendment 3	Andrew Bell	Passed	After existing paragraph 4.3, insert new paragraph 4.4 "All appointments made by the Executive Con
			confirmation at the next following Members' Meeting held in accordance with section 7"; and renur
Amendment 12	Andrew Bell	Passed	In existing paragraph 7.3 delete the second sentence and replace with: "Strategy proposals and ame
			is given to an officer nominated by the Executive Committee."
Amendment 11	Dan Grey	Passed	In existing paragraph 7.2, delete "four times per year" and replace with "at least quarterly"
Amendment 5	Dan Grey	Passed	In existing paragraph 4.12 delete all words before "only be quorate" and insert "Executive Committe
			every 60 days. They will"
Amendment 6	Peter Cleasby	Passed	After existing paragraph 4.12 insert new para: "Executive Committee meetings shall be open to any
			Committee. The Executive Committee shall devise and implement procedures for ensuring that all m
			option to attend"; and renumber succeeding paragraphs accordingly.
Amendment 7	Emily McIvor	Passed	In existing paragraph 4.13 delete the second sentence and replace with "Draft minutes shall be mad
Amendment 10	Emily McIvor	Passed	In section 6 add a new paragraph 6.3: "28 days' notice of an AGM, including a call for motions and d
			members of the party. AGM motions and Executive Committee nominations should be sent to an of
			nominated by the Executive Committee 14 days before the meeting, and papers for the meeting, inc
			circulated to members at least 7 days before the meeting."
Amendment 13	Emily McIvor	Passed	In existing paragraph 7.4 add this additional sentence: "Draft minutes shall be made available to all p
Amendment 4	Gill Baker	Rejected	In existing paragraph 4.4, after "Appointed Officers" insert "and all members of the party who are el
			divisions. For councillors where the total number is 4 or more a maximum of three representatives e
			wards and councils will be members of the Elections Working Group
Amendment 8	Gill Baker	Passed	In existing paragraph 5.1, after "collaborate" insert "with all relevant party bodies, councillors and ta
Amendment 9	Peter Cleasby	Withdrawn	In existing paragraph 5.2 add at the end "provided that business is restricted to urgent matters and t
			4.[13]"
Amendment 15	Andrew Bell	Passed	In existing paragraph 10.1 add at end: "It shall be based on the principles of openness, fairness, inclu
Amendment 16	Andrew Bell	Passed	Add new paragraph 10.2 as follows: Before implementing a new process the Executive Committee sh
			member feedback, details of the new process shall be circulated at least 14 days before it is implem
Amendment 1	Dan Grey	Passed	In section 2, replace paragraph 2.1 with the following text: "The object of the party is to promote th
(Amended*)			Constitution, principally but not solely, by: developing, promoting, communicating and implementin
			consistent with the Philosophical Basis of the Party; and contesting and winning elections within its

Amendment 2 (Amended*)	Dan Grey	Passed	After paragraph 4.2 insert new paragraph 4.3: "The Executive Committee is responsible for ensuring policies including (but not limited to): equalities legislation; data protection legislation, electoral law paragraphs accordingly.
Amendment 14	Emily McIvor	Rejected	In section 9 delete existing paragraphs 9.1 and 9.2 and replace with: 9.1 The party will seek to resolv The Dispute Resolution Committee could be consulted and may be involved if considered appropriat action (including, in consultation with the appropriate national body, suspension or expulsion from tagreed policies of the party or brought it into disrepute. Such decisions must be confirmed at a prop suspension or expulsion and where advance notice of the matter has been given.

Exeter Green Party Constitution

1. TITLE AND STATUS

- 1.1 The name of the local party shall be Exeter Green Party, hereafter referred to as "the party".
- 1.2 the party is a constituent part of The Green Party of England & Wales and is subject to its rules and constitution and is part of the South West Region.
- 1.3 The geographical area of the party is the principal local authority's municipal boundaries of the City of Exeter.

2. AIMS

2.1 The object of the party is to promote the aims of The Green Party of England and Wales as stated in its Constitution; by contesting and winning elections within its geographical boundaries to further the aim of implementing policies consistent with the Philosophical Basis of the Party.

3. MEMBERSHIP

- 3.1 The membership consists of all members of the Green Party of England and Wales resident within the geographical area of the party.
- 3.2 Members may not be a member of another political party (other than Green Parties abroad) at the same time. Should a member join another political party then they immediately cease to be a member of the party.

4. EXECUTIVE COMMITTEE

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- 4.2 The Executive Committee shall be collectively responsible for appointing volunteers to the following roles: Treasurer, Agent, Data Manager, Secretary, and Ward Leads (hereafter known as Appointed Officers). If any of these roles is not appointed, a member of the Executive Committee must be appointed to fulfill that role until another volunteer is appointed.
- 4.3 The Executive Committee shall assume principal responsibility for ensuring the Party's actions are compliant with any legal obligations and national party policies to which the Party is subject. These may include (but not limited to): equalities legislation; data protection legislation, electoral law, health and safety legislation and guidance

- 4.4 Where there is unanimous consensus amongst the Executive Committee, additional Appointed Officer posts may be created permanently or for a fixed period.
- 4.5 All appointments made by the Executive Committee under paragraphs 4.2 and existing] 4.3 shall be subject to confirmation at the next following Members' Meeting held in accordance with section 7
- 4.6 The Executive Committee and Appointed Officers shall constitute the membership of an Elections Working Group.
- 4.7 The members of the Executive Committee shall be responsible for executing the party's agreed strategy, and shall take any decisions necessary (collectively or independently) to achieve this.
- 4.8 Members of the Executive Committee may delegate tasks to Appointed Officers, volunteers, or volunteer working groups where appropriate. However, Members of the Executive Committee remain responsible for tasks being completed in accordance with the party's strategy.

ELECTIONS TO THE EXECUTIVE COMMITTEE

- 4.9 Elections to the Executive Committee shall take place every year at the AGM using Single Transferable vote and shall include an option for Re-open nominations (RON).
- 4.10 Elections to Executive Committee positions shall be conducted and chaired by a Returning Officer who is member of the Green Party of England and Wales, but not a member of Exeter Green Party, appointed by an outside governance body (such as South West Green Party Regional Committee).
- 4.11 In the event of a vacancy, a member of the Executive Committee may be elected at a members' meeting.

ACCOUNTABILITY OF THE EXECUTIVE COMMITTEE

- 4.12 Members of the Executive Committee may be recalled by a 2/3rds majority vote of a members' meeting, AGM or EGM.
- 4.13 Decisions of the Executive Committee may be called to a Members' Meeting, AGM or EGM for reconsideration by a majority vote of a member's meeting, AGM, EGM or a petition of more than 20 members. Under these circumstances a resolution agreed by a simple majority of the members present, if legally and practically possible, shall be binding upon members of the Executive Committee.
- 4.14 Executive Committee meetings shall be open to any member to attend, but voting is to be restricted to members of the Committee. The Executive Committee shall devise and implement procedures for ensuring that all members are aware of such meetings so that they can exercise their option to attend

EXECUTIVE COMMITTEE MEETINGS

4.15 Executive Committee meetings shall be convened as often as necessary and at least once every 60 days. They will only be quorate with the attendance of all members of the Executive Committee.

4.16 All decisions of the Executive Committee, including the appointment of Appointed Officers, shall be minuted by the Secretary. Draft minutes shall be made available to all party members within 10 days of the meeting.

5. ELECTIONS WORKING GROUP

- 5.1 The Elections working group shall be convened as often as necessary and shall collaborate with all relevant party bodies, councillors and target ward candidates where appropriate to progress actions towards the party's elections strategy.
- 5.2 Meetings of the Executive Committee may take place during meetings of the Elections Working Group.

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- 6.1 Every year an AGM shall be held for the purposes of
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 - (d) Any other functions as described in the constitution or required by the constitution or by-laws of the Green Party of England and Wales.
 - (e) Any other business tabled by members of the Executive Committee
- 6.2 The quorum of an AGM shall be ten.
- 6.3 28 days' notice of an AGM, including a call for motions and deadline for nominations to the Executive Committee, shall be given to all members of the party. AGM motions and Executive Committee nominations should be sent to an officer nominated by the Executive Committee 14 days before the meeting, and papers for the meeting, including the names of candidates for the Executive Committee, shall be circulated to members at least 7 days before the meeting.

7. MEMBERS' MEETINGS AND EGMS

- 7.1 The Executive Committee (and Appointed Officers where appropriate) shall present a report to each Member's Meeting. Members shall be entitled to scrutinize reports of the Executive Committee at Members' Meetings.
- 7.2 Members' Meetings (including an AGM) shall be held at least quarterly.
- 7.3 Members' Meetings can decide, review, scrutinize, and amend the party's strategies (including overall expenditure limits) by simple majority voting. Strategy proposals and amendments may be proposed by any member, provided that 7 days' notice is given to an officer nominated by the Executive Committee.

- 7.4 All decisions of Members' Meetings shall be minuted by the Secretary. Draft minutes shall be made available to all party members within 10 days of the meeting.
- 7.5 Members' Meetings and EGMs shall be chaired by a member of the Executive Committee or a volunteer delegated by the Executive Committee.
- 7.6 An EGM (Extraordinary General Meeting) may be called by the Executive Committee, a Members' Meeting or a petition of more than 20 members.
- 7.7 The quorum of a Members' meeting or EGM shall be ten.

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- 8.1 The Treasurer shall collect or arrange the collection of all money due to the party and shall receive all donations to the party and shall be the custodian thereof.
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- 9.1 Any disputes as to decisions or strategy shall be resolved by the members of the Executive Committee.
- 9.2 The party will seek to resolve any disputes between members through discussion and conciliation.

10. SELECTION OF ELECTION CANDIDATES

- 10.1 The selection of elections candidates shall be by a process determined by the Executive Committee in accordance with the requirements of the constitution and by-laws of the Green Party of England and Wales. It shall be based on the principles of openness, fairness, inclusiveness, and allowing all members a vote on the final selections.
- 10.2 Before implementing a new process the Executive Committee shall inform the membership of the details of the process. To allow for member feedback, details of the new process shall be circulated at least 14 days before it is implemented.

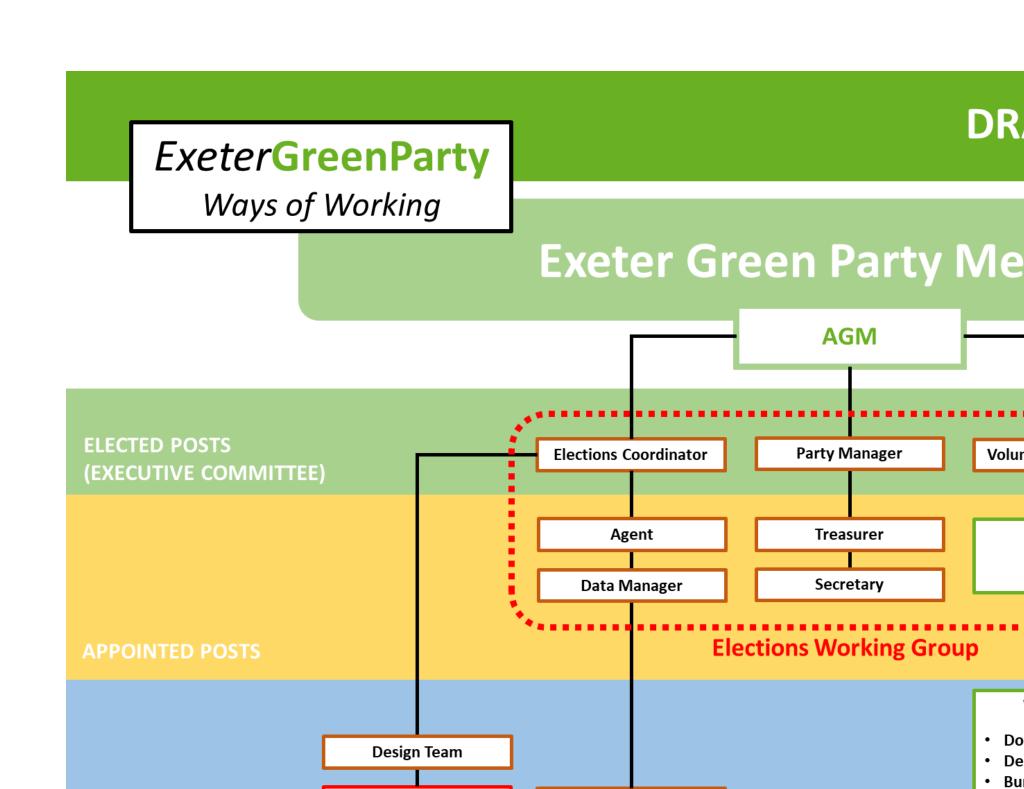
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Appendix 7 – Illustrative Structure Chart



NB. From discussion at the AGM it was clarified that the illustrative document outlines roles rather than functions. Specifically, as agreed with the Exeter Green Party workshop from the 29th October, the functions historically grouped together under the title 'internal comms' (e.g. Press releases, citywide newsletter content etc.) would now likely be held within the Volunteer's Coordinator's workstream, and 'external comms' (e.g. volunteer mobilisation emails, phonebanks etc.) would likely be held within the Elections Coordinator's workstream.